

**NOAA COOPERATIVE INSTITUTE DIRECTORS MEETING
3/19/12 – 3/20/12**

Silver Spring Metro Center Building 3 (SSMC3)
Room 4527
1315 East-West Highway
Silver Spring, MD

Monday, March 19, 2012

(Ingrid Guch will be available as needed for logistics, but otherwise NOAA personnel are not to attend the morning session)

- 7:30 - 7:50 Breakfast and Coffee available for purchase in SSMC3 Cafeteria
- 7:50 – 8:10 Security Check-in (last names A-M)
- 8:10 – 8:20 Security Check-in (last names N-Z)
- 8:30 – 8:40 Welcome from Ingrid Guch (NESDIS CI Program Manager)
- 8:40 – 11:40 CI Director Discussions (NOAA Personnel do not attend)
- 11:40 – 12:00 Break (room set up for lunch)
- 12:00 – 1:15 Lunch with NOAA Research Council and CI Subcommittee
- Speaker: Gary Matlock/Rick Rosen,
Updating NOAA 5-year Research Plan
- 1:15 – 1:30 Break (room set up for afternoon)
- 1:30 – 2:15 OAR AA Update/Open Discussions (Robert Detrick, OAR AA)
- 2:15 – 3:00 Task 1 Closure (Philip Hoffman, Sandy MacDonald)
- 3:00 - 4:30 CI Directors Discussions
- 4:30 Adjourn (Ingrid Guch available for logistics/etc as needed)

Tuesday, March 20, 2012

- 7:30 - 7:50 Breakfast and Coffee available for purchase in SSMC3 Cafeteria
- 7:50 – 8:10 Security Check-in (last names A-M)

8:10 – 8:20 Security Check-in (last names N-Z)

8:30 – 9:15 Welcome and Cooperative Institute Program Operations 2012 Update (Philip Hoffman, Director OAR Cooperative Institute Program Office, Ingrid Guch, Director NESDIS Cooperative Research Program, Kathleen Jewett, NMFS CI Committee representative)

9:15 – 10:15 NOAA Budget Environment and R&D Request (Maureen Wylie, CROM)

10:15 – 10:30 Break

10:30 – 11:30 Discussions with NOAA HQ (Charles S. Baker, Acting NOAA DUS-O)

11:30 – 12:15 NOAA Education Presentation to the NOAA Cooperative Institutes – Cooperative Science Center focus (Louisa Koch, Director of Education)

12:15 – 1:30 Lunch on your own

1:30 – 2:15 SAB R&D Portfolio Analysis (Steve Fine)

2:15 – 3:00 NGI Lessons Learned/Consortia Management (Julien Lartigue, NGI Science Coordinator)

3:00 – 3:15 Break

3:15 – 4:30 CI Directors Closed Session

4:30 PM Adjourn (Ingrid Guch available for logistics/etc as needed)

Wednesday, March 21, 2012

CI Executive Committee to provide feedback on meeting/issues at OAR Senior Research Council meeting, otherwise this day is free for congressional visits/etc.

NOAA COOPERATIVE INSTITUTE ADMINISTRATORS MEETING

Wednesday, March 21, 2012
Silver Spring Metro Center Building 1 (SSMC1)
1st Floor Conference Room
1335 East-West Highway
Silver Spring, MD

- 7:50 – 8:15 Security Check-in and Registration **(All)**
- 8:15 – 8:45 Introductions/Welcome **(Guch, Hoffman, Reinke)**
Issues Raised and Solutions - OAR Perspective
- 8:45 – 9:45 Managing Consortia (Administrators Perspective)
(LaFonta)
- 9:45 – 11:00 Grants Management Division Roundtable Discussion
- Answers to submitted questions
 - Process of Funding an Amendment
 - Timeline for CBS Obligation Process/ASAP Authorization
 - Progress Reports (importance of meeting submission requirements, possible recourse if late submission continues)
 - Clarification/Description of the Federal Funding Accountability and Transparency Act of 2006
 - Competitive Award Process linking the award to the CI Institutional Award (CI requirements)
- 11:00 – 11:15 Break
- 11:15 - 12:30 CI Administrators (closed session)
- 12:30 – 1:15 Review of Issues (open discussion with CI Committee)
- 1:15 – 1:30 Concluding Remarks **(Reinke)**